

Notice of Meeting



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Governance and Ethics Committee

Monday, 16th November, 2020 at 4.00 pm

This meeting will be held in a virtual format in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020

Please note: The Council will be live streaming its meetings.

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<https://westberks.gov.uk/governanceethicscommitteelive>

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Date of despatch of Agenda: Friday, 06 November 2020

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Moira Fraser/Stephen Chard on (01635) /519045/519462

e-mail: moira.fraser@westberks.gov.uk / stephen.chard@westberks.gov.uk

Further information and Minutes are also available on the Council's website at

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WestBerkshire
C O U N C I L

Agenda - Governance and Ethics Committee to be held on Monday, 16 November 2020
(continued)

To: Councillors Jeff Beck (Chairman), Jeremy Cottam (Vice-Chairman), Barry Dickens, Rick Jones, Jane Langford, Tony Linden, Thomas Marino, David Marsh, Geoff Mayes, Andy Moore and Claire Rowles

Substitutes: Councillors Adrian Abbs, James Cole, Carolyne Culver, Owen Jeffery, Steve Masters and Garth Simpson

Agenda

Part I		Page No.
1	Apologies To receive apologies for inability to attend the meeting (if any).	
2	Minutes To approve as a correct record the Minutes of the meeting of this Committee held on 24 August 2020.	1 - 6
3	Declarations of Interest To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' Code of Conduct .	
4	Forward Plan <i>Purpose: To consider the Forward Plan for the next 12 months.</i>	7 - 10

Governance Matters

5	Internal Audit Update Report (GE3864) <i>Purpose: To update the Committee on the outcome of internal audit work carried out during quarters one and two of 2020/21.</i>	11 - 22
6	Response to the Audit Review of the Governance and Ethics Committee (GE3954) <i>Purpose: To provide members of Governance and Ethics (G&E) Committee with a formal set of proposals which have been drawn up to meet the recommendations made in the Internal Audit report covering the review of the Effectiveness of the G&E Committee.</i>	23 - 42



Agenda - Governance and Ethics Committee to be held on Monday, 16 November 2020
(continued)

Sarah Clarke
Service Director: Strategy and Governance

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If you require this information in a different format or translation, please contact Moira Fraser on telephone (01635) 519045.

